



Williamson Central Appraisal District

Business Personal Property Update Form

QuickRefID/Account #:		Tax Year(s):	
Current Business Name:			
Current Business Location:			
Business Name Change			
New Business Name:			
Business Mailing Address Change			
New Mailing Address: (Address, City, State, Zip)			
Business Sold			
Sold Date		____ / ____ / ____ mm dd yyyy	
New Owner Name (First & Last):			
New Owner Mailing Address: (Address, City, State, Zip)			
Business Closed			
Closed Date		____ / ____ / ____ mm dd yyyy	
Business Moved			
Moved Date		____ / ____ / ____ mm dd yyyy	
New Business Location: (Address, City, State, Zip)			
Other			
Please Describe:			

If the business sold, closed, or moved prior to January 1 or was not in business on January 1 of the year(s) in question, documentation must be submitted to substantiate the claim. Examples of documentation include, but are not limited to, the following:

- Dissolution forms
- Assumed Name Certificate/Abandonment of Assumed Business or Professional Name (DBA)
- IRS forms filed for the year(s) in question which indicate a final business filing.
- A letter from a former landlord confirming the business vacated as of a specific date.
- Sales Tax Permit/Cancelled Sales Tax Permit
- Sales documents to verify business sold and date.
- Lease Documents
- Initial/Final utility bill

Who is filing this report? Property Owner Secured Party Employee of Owner Fiduciary
 Authorized Agent Other: _____

_____ Printed Name

_____ Signature

_____ Date

(____) _____
Phone Number

_____ Email Address

This form can be *mailed or hand delivered to our office at 625 FM 1460, Georgetown, TX 78626 OR sent by email to renditions@wcad.org.