

# **Williamson Central Appraisal District**

## **Board of Directors Meeting**

### **Minutes of November 21, 2019**

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Charles Chadwell, Chairman, called the regular meeting of the Williamson Central Appraisal District Board of Directors to order Thursday, November 21, 2019 at 9:03 a.m. Board members present: Charles Chadwell, Donald Hisle, Rufus Honeycutt and Larry Gaddes. Harry Gibbs planned to be present via video phone conference later in the meeting. Quorum declared.

#### Pledges of Allegiance

#### Receipt of Public Comments

There were no public comments.

#### Board Member Resignation

Lankford announced that Jon Jewett, a former Board member, had resigned his position on the Board of Directors due to having a paid position as a County election judge; this job had disqualified Jewett from serving on the Board. Lankford thanked Jewett, who was present at the meeting, for his service. Jewett commented that he had been interested in politics for some time and expressed that he wished others would run their offices more like Lankford had done at the appraisal district. Gaddes thanked Jewett for his service as an election judge. Chadwell mentioned that he had heard Jewett's name prior to his time on the Board and was thankful for his prior experience; he thanked Jewett for being willing to serve.

Lankford mentioned the Government code and announced that a Board member may video conference into a meeting. As long as the video is broadcast at that meeting that member can be counted as present for the meeting. He indicated that Gibbs would be joining the meeting via video phone conference.

The Board moved ahead to agenda item 9. A & B.

#### Chief Appraiser Evaluation & Compensation

Executive Session began at 9:10 a.m. and ended at 9:47 a.m. Gibbs joined the meeting via video phone conference.

#### Consideration and possible action on items discussed in Executive Session

##### Chief Appraiser Evaluation

The Board indicated that Lankford was doing a great job. They asked that he continue working with the taxing entities and property owners to keep operating effectively. They asked that Lankford streamline the current evaluation document if possible. It was also mentioned that this document could be provided to incoming Board members.

##### Chief Appraiser Compensation

Hisle moved to increase Lankford's salary by \$6,100 per year. The motion died due to the lack of a second.

Honeycutt moved to increase Lankford's salary by \$5,600 per year. Hisle seconded. Hisle specified that the \$6,100 he had mentioned previously was based off Lankford's performance; he announced that he does an excellent job and this increase would put him more in line with other appraisal districts. The motion carried.

The Board discussed the effective date of the pay increase; Lankford announced that the typical effective date would be the first pay period in December. The motion was amended by Honeycutt to make the increase effective the day of the first pay period in December. Hisle seconded. The motion carried.

The Board moved to agenda item 11. C.

#### Pictometry Change Finder Contract

Lankford announced that there had been a slight increase over the budgeted number for Pictometry Change Finder which was a direct result of a parcel number increase. He indicated that the District did have monies in that particular category and that this constituted the change detection piece of this item.

Honeycutt moved for approval of the contract with Pictometry for Change Finder in the amount of \$69,070. Hisle seconded. The motion carried.

Gibbs left the meeting (via video conference) at 9:53 a.m.

Consider approval of minutes of the Board of Directors for the regular meetings – October 10, 2019 and October 29, 2019.

Honeycutt moved for approval of the October 10, 2019 and October 29, 2019 regular meeting minutes as presented. Hisle seconded. The motion carried.

It was announced that the meeting would need to be adjourned once Hisle left.

#### Taxpayer Liaison Officer's Report

##### Report on Property Owner Contacts

Charley Rouse, the District's Taxpayer Liaison Officer (TLO), was present to report on the status of his contact with property owners.

##### Update on Appointment of ARB by Administrative Law Judge

Rouse reported on the appointment of the Appraisal Review Board (ARB) by the Administrative Law Judge.

Rouse indicated that the information had been sent; however, the judge had not yet taken action on the issue that was previously reported concerning the ARB member. He also announced that on October 15<sup>th</sup>, he had provided information to the judge regarding the 13 open ARB positions for 2020. He announced that the judge would need to appoint 10 full-time and three auxiliary members. It was also indicated that, per the new law, the judge now appoints the ARB Chair and Secretary; instead of the Board appointing these positions. Rouse indicated that resumes for these positions had been delivered to the judge. He announced that he would continue to report as he received updates.

Consideration of Monthly Financials and Quarterly Investment Report

The September 2019 financials and expenditures were reviewed and filed for audit. The quarterly investment report was also reviewed.

The Board moved to agenda item 12. F.

Board of Directors Election Update

Lankford reported that the results of the votes for the Board Election from each taxing unit were due by December 15<sup>th</sup>. He announced that each of the current Board members had received votes. He indicated that, by the end of the year, the District would know the final slate of members.

The following items will be postponed to a future meeting:

- Truth-In-Taxation Website
- Foxy AI Approval
- Prediction & Historical Subdivision Growth Map
- Apartment Rent Rate Prediction Map
- Server Room Fire Suppression / HVAC Update
- WCAD Presentation
- 2020 TAAD Conference
- Lawsuit, Arbitration and SOAH Reports

The meeting adjourned at 10:02 a.m.

Respectfully,



Charles Chadwell, Chairman



Donald Hisle, Secretary