



625 FM 1460 Georgetown, TX 78626
 Phone: 512-930-3787 / Fax: 512-930-0391
 Rendition Email address: renditions@wcad.org

**CONFIDENTIAL - BUSINESS PERSONAL PROPERTY RENDITION
 for JANUARY 1, 2012**

WCAD use only:	Category Appr:	Field Appr:
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Business Name _____ Address _____ _____	Quick Ref ID: _____ Business Located at: _____ _____
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If you are filing a RENDITION FORM other than the form provided by WCAD, **Please return the WCAD FORM with YOUR RENDITION.**
DEADLINE: to file RENDITION TIMELY is **APRIL 15TH, 2012.** Upon WRITTEN REQUEST by APRIL 15TH, the deadline will be extended to MAY 15TH, 2012.

PART 1. GENERAL INFORMATION

A. OWNERSHIP INFORMATION: Please check if any of these apply to your business.

<input type="checkbox"/> Out of business as of January 1, but some or all business personal property assets remained on January 1. If you still owned them and they were still in the district on January 1, complete all applicable sections of the form. <input type="checkbox"/> No assets remained as of January 1. Business closed on _____. Complete Part 6.	<input type="checkbox"/> If moved to a different location AFTER January 1 and are still in business with personal property assets, please give new location and complete form. <input type="checkbox"/> If moved PRIOR to January 1, give new location and complete form. New Location address: _____ City _____ State _____ Zip+4 _____ Date of Move _____
If you have SOLD this business, check this box and list the new owner's name and address. If the sale occurred before January 1 of this year, sign and return the rendition form. If the sale occurred after January 1 of this year, you must complete the other sections of the rendition form. Date of Sale: ____ / ____ / ____	New Owner's Name _____ Address _____ City _____ State _____ Zip _____ Phone Number _____

Optional Owner Information:

Type of Ownership: <input type="checkbox"/> Individual or Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Other _____		
Area occupied at this location (square feet)	<input type="checkbox"/> Leased Space	<input type="checkbox"/> Owned Space

B. BUSINESS ASSET INFORMATION

1. Please describe the general types of assets you own (merchandise, parts, tools, supplies, office equipment, trucks, trailers, etc).

2. **Market Value (MV):** For business assets other than inventory, market value is the price that the property would sell for on January 1 if held on the open market for a reasonable amount of time, both buyer and seller knew all the characteristics of the property and the limitations on its use, and neither party was in a position to take advantage of the other. For inventory, market value is the price for which the inventory would sell as a unit to a buyer who would continue the business.

What do you estimate to be the total market value of your business assets (see the definition of market value above)?

Under \$20,000. If you checked "under \$20,000", please complete the Good Faith Estimate of MV column only in Part 2, 3, & 5. Report any assets owned by others in Part 2 & 4. Proceed to Part 6 to conclude this form.

\$20,000 or more. If you checked \$20,000 or more, please complete this form in its entirety. If needed you may attach additional sheets.

By checking this box, I affirm that the information contained in my most recent rendition statement filed for a prior tax year (rendition was filed for the ____ tax year), continues to be complete and accurate for the current tax year.

PART 2. INVENTORY, RAW MATERIALS, CONSIGNED GOODS, AND SUPPLIES

Market Value (MV): See Part 1 B2 above for definition.	Good Faith Estimate of MV	Original Cost Quantity	Year Acquired	Location if Different From Location Given Above
INVENTORY (describe each category of inventory and give a general Good Faith estimate of the quantity of items in the category)				
PARTS				
RAW MATERIALS, GOODS IN PROCESS, FINISHED GOODS not included in regular inventory.....				
CONSIGNED GOODS owned by you (you will report consigned goods in your possession but not owned by you in Part 4).....				
SUPPLIES (include all expensed supplies on hand as of January 1 that are used in the business but not included above).....				

PART 3. FURNITURE & FIXTURES, MACHINERY & EQUIPMENT, COMPUTERS, ELECTRONIC ITEMS, AND OTHER FIXED ASSETS (NOT INCLUDING VEHICLES) OWNED

In lieu of a Good Faith Estimate of Value, you can provide original cost and year acquired below or attach an itemized list with asset, cost and year acquired, to this rendition. **Please indicate whether purchased New or Used. DO NOT REPORT ANY ASSETS YOU LEASE IN THIS SECTION, REPORT THEM IN PART 4 BELOW.**

Description	Furniture & Fixtures Original Cost	Telephone, PBX, Cell Phone, Fax, Mobile Radio, Office Machines Original Cost	All other Machinery & Equipment Original Cost	Computers (PC and Workstation) Original Cost	Manufacturing Equipment Original Cost	Miscellaneous Original Cost	Describe Miscellaneous	Disposal Cost Amount
Good Faith Estimate or Market Value								n/a
1996 & Prior \$								
1997 \$								
1998 \$								
1999 \$								
2000 \$								
2001 \$								
2002 \$								
2003 \$								
2004 \$								
2005 \$								
2006 \$								
2007 \$								
2008 \$								
2009 \$								
2010 \$								
2011 \$								
TOTALS								

Disclaimer: When reporting Good Faith estimates, the appraisal district is NOT required to accept these values without further documentation to substantiate this value claim. The district will use these estimates as a comparison to other similar businesses and use the values nearest in comparison.

PART 4. LEASED, LOANED, CONSIGNED, OR RENTED PERSONAL PROPERTY

List below any property that is leased, loaned, consigned, or rented to you, regardless of tax liability. If necessary, attach additional sheets. If you have none, please write "NONE". If you manage property as a fiduciary or carry consigned goods, list the names and addresses of each property owner below or on an attached sheet.

Name, Address, Phone # of Owner	Description	Selling Price if Stated in Lease (OPTIONAL)	Annual Rent (OPTIONAL)	Original Cost	Year Acquired (Lease Start Date)

PART 5. AUTOMOBILES, TRUCKS, TRAILERS, BUSES, AIRCRAFT, BOATS

A. VEHICLES Describe any vehicles used in the production of income and claimed as a depreciable asset (not mileage) on IRS business tax forms. If you have none, please write "NONE".

Year	Make and Model and Mileage/Hours	VIN/License #/Reg # (Optional)	Good Faith Estimate of Market Value	Location if different From business location	Original Cost	Year Acquired

B. SPECIAL EQUIPMENT MOUNTED ON VEHICLES: List below any special equipment attached to or mounted on the vehicles listed above.

Equipment Description	VIN of vehicle to which attached (Optional)	Good Faith Estimate of market value	Original Cost	Year Acquired

PART 6. SIGNATURE

Are you the property owner, an employee of the property owner, or an employee of a property owner on behalf of an affiliated entity of the property owner? Yes No This form must be signed and dated. By signing this document, you attest that the information contained on it is true and correct to the best of your knowledge and belief.

<table style="width: 100%;"> <tr> <td style="width: 70%;">Owner/Agent Signature</td> <td style="width: 30%;">Date</td> </tr> <tr> <td colspan="2">Print Name</td> </tr> <tr> <td colspan="2">Company Name</td> </tr> <tr> <td>Email Address</td> <td>Phone Number</td> </tr> </table>	Owner/Agent Signature	Date	Print Name		Company Name		Email Address	Phone Number	<p>Notary Statement: complete if signer is not an owner, employee, or officer of the company or an affiliated company</p> <p>SUBSCRIBED AND SWORN TO BEFORE ME this the ____ day of _____, 20__.</p> <hr/> <p>Notary Public, State of Texas</p>
Owner/Agent Signature	Date								
Print Name									
Company Name									
Email Address	Phone Number								

Section 22.26 of the Property Tax Code states: (a) Each rendition statement or property report required or authorized by this chapter must be signed by an individual who is required to file the statement or report. (b) When a corporation is required to file a statement or report, an officer of the corporation or an employee or agent who has been designated in writing by the board of directors or by an authorized officer to sign on behalf of the corporation must sign the statement or report.

The person rendering the property shall use the form adopted by the Comptroller or a form approved by the Comptroller.

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10 Penal Code.

If you fail to timely file a rendition or property report required by Texas law, the chief appraiser must impose a penalty in an amount equal to 10 percent of the total taxes due on the property for the current year. If the court determines that you filed a false rendition or report with the intent to commit fraud or to evade the tax or you alter, destroy, or conceal any record, document, or thing or present to the chief appraiser any altered or fraudulent record, document, or thing, or otherwise engage in fraudulent conduct for the purpose of affecting the outcome of an inspection, investigation determination, or other proceeding before the appraisal district, the chief appraiser must impose an additional penalty equal to 50 percent of the total taxes due on the property for the current year.